

Troop Family Meeting Three – Wrap Up the Year

Purpose: This end of year meeting is an opportunity to reflect on everything your troop has accomplished this past Girl Scout year, and to check in with your families about what's in store for the upcoming year.

Getting Started:

1. Greet families and let them get settled in.
2. Do introductions to make sure everyone knows each other, especially if you've added new members since your last meeting or family meeting.
3. Go over the agenda for the evening:
 - a. Troop year recap
 - b. Finances
 - c. Plans and expectations for summer
 - d. Looking forward to next year
 - e. Wrap-up

Troop Year Recap:

1. Ask your Girl Scouts what they liked about the year, what their favorite memory from the year is, or what they learned this year.
2. Provide a recap of the badges they earned and field trips or special events attended.
3. Share your highlights as a troop leader too!

Finances:

1. Share the financial status of the troop.
 - a. What did you spend money on this year?
 - b. Is the troop all set for next year? Or are there additional expenses they should know about and plan for (ex: an upcoming trip, troop camp, new uniforms, troop dues, etc.)?
2. If applicable, provide a brief recap of how the Cookie Program went in terms of the troop's goals and proceeds.

Plans and Expectations for Summer:

1. Confirm the troops plans for summer – are you taking a break, will regular meetings continue, do you have a few events planned?
 - a. If you do plan on taking a break, are families able to participate on their own in other Council or Community events and camps?
 - b. If you do plan on taking a break, when can families expect to hear from you ahead of the new Girl Scout year (for example, late August, mid-September, etc.)?
 - c. Will individual Girl Scouts want to work on badges on their own over summer? This can be a good idea if there were badges the troop didn't get to during the year – just make sure everyone is on the same page about who will purchase those badges and which badges are okay to do (you don't want families working on badges over summer that you plan to do next year).

Looking Forward to Next Year

1. Discuss renewing for next year.
 - a. Will the troop renew everyone or should families renew on their own?
 - i. Troops can use their funds to pay for memberships for youth and adult members.
 - ii. Financial aid is available if families are renewing on their own – just check the box when you renew online.
2. Discuss any changes planned for next year, including changes to membership or troop leadership.
 - a. If you need additional support for next year, now is a good time to let families know and start asking for help.
3. If you can, confirm meeting details for next year. Does the same time/place still work for everyone or are there schedule changes that need to be made?
4. Ask your Girl Scouts what they'd like to work on next year. Provide badge options if you can, or just keep it to general topics and ideas.

Wrap Up

1. Review any important information you decided on during the meeting and any action items for families (like renewing their memberships).
2. Thank families for attending!
3. If needed, send a follow-up email after the meeting.